

**MINUTES OF THE WORKSHOP MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

MARCH 22, 2023

Pursuant to due call and notice thereof a Workshop meeting of the City Council of Little Canada, Minnesota was convened on the 22nd day of March, 2023 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor Tom Fischer called the meeting to order at 6:00 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: Mayor Fischer, Council Members T.Miller, Gutierrez, Kwapick and D.Miller. Absent: None.

ALSO PRESENT: City Administrator Chris Heineman, Parks & Rec/Community Services Director Bryce Shearen, Community Development Director Corrin Wendell, Finance Director Sam Magureanu, Public Works Director Bill Dircks and City Clerk/HR Manager Heidi Heller.

CITY COUNCIL ORIENTATION

The City Administrator explained that there are now three new Council members this year. He noted that three Council members recently attended a two-day Council orientation training from the League of Minnesota Cities, and he wanted to expand on that training with information that is specific to Little Canada. The City Administrator and department heads reviewed what areas and duties each are responsible for: City Administrator, City Clerk, Human Resources, Community Development, Parks & Recreation, Community Services and Public Works.

The City Administrator stated that the April 12 Workshop will be the second part of the orientation and staff will be taking the Council on a city tour.

There being no further business, the meeting was adjourned at 7:27 p.m.

Thomas Fischer, Mayor

Attest:

Christopher Heineman, City Administrator